

Sun and Fun Senior Softball Inc. (SFSSI)

Established December 11, 1991

Constitution and By-Laws

Articles

I. Name: Sun and Fun Senior Softball Inc., a “Not-for-Profit Corporation”

II. Objective: The goal of this organization is to provide an opportunity for players within the Tri-County area to participate in a competitive softball league with a focus on Safety, Fairness, Good Sportsmanship, and Camaraderie within the participating communities.

III. Membership: Membership is open to any adult community within the Tri-Counties area, including Lake, Marion, and Sumter. When a need arises to add additional team(s) from member communities, the Operations Committee (OPCOMM) will review the community request, determine the need and the appropriate division, and submit the request to the Board for approval. Final approval will require a two-thirds (2/3) majority vote of the Executive Board.

3.1 Teams are limited to 1 playing season, with a review each successive year by the operations committee (OPCOMM) and the approval of the Executive Board with the same two-thirds (2/3) majority vote.

IV. Matters about a community’s membership in the Sun and Fun Senior Softball Inc. (SFSSI), including but not limited to, community participation in the league (SFSSI) operations, rules and behavioral issues, ethics, integrity, and those functions critical to the operation of the league (SFSSI) will be reviewed annually by the operations committee (OPCOMM) and the executive board if required.

Current Membership:

- | | | |
|-------------------------------------|---------------------------------|----------------------|
| 1. Continental Country Club | 7. Pennbrooke | 13. Sunlake |
| 2. Del Webb | 8. Plantation | 14. Water Oak |
| 3. Hawthorne | 9. Recreation Plantation | |
| 4. Holiday RV Travel Village | 11. Spruce Creek | |
| 5. Lakes @ Leesburg | 12. Stonecrest | |
| 6. Legacy | 12. SummerGlen | |

Section I. Officers:

President, Vice President, Secretary-Treasurer. The officers are elected on two-year terms.

The terms are split into biennial elections, with the President and Secretary-Treasurer serving for one year and the Vice President serving for the other. This is done to ensure league continuity.

Officers are elected at the league’s annual meeting in April.

Section II. Duties:

President:

- a. Preside over all meetings, including special meetings when required.
- b. Make appointments to vacant offices, positions, or committees as needed.
- c. Oversee the league's financial status with the league treasurer.
- d. Make decisions about league operations until the Executive Board can meet.
- e. Chair the regular operations committee meetings.
- f. Chair the operations committee in matters pertaining to conduct that violates the league's sportsmanship guidelines under League Rules Section XIII
- g. Computer knowledgeable, especially in MS Word and Excel

Vice President:

- a. Succeed the president if that position becomes vacant.
- b. Assume the president's duties in his/her absence.
- c. Oversee the division representatives as League Director.
- d. Chair the protest committee, appointing communities to serve on this committee.
- e. Oversee league certification of umpires and oversee all league-sponsored clinics.
- f. Maintain a record of player release liability waivers and additional waivers as needed.
- g. Attend all operations committee meetings

Secretary-Treasurer:

- a. Record the minutes of all scheduled Executive Board meetings and those the president may call.
- b. Publish recorded minutes of all Executive Board meetings and those the president may call.
- c. Publish Executive Board meeting minutes to the webmaster within 10 days of the meeting date.
- d. Collect and record monies received or spent by the league.
- e. Maintain a detailed record of all financial transactions.
- f. Maintain a comprehensive list of all SFSSI executive board members and operational committee members.
- g. Compile and maintain a listing of all managers, teams, and sponsors.
- h. Attend operations committee meetings and record the minutes of each.
- I. Maintain, update, and revise league documents approved by the executive board.

j. File documents related to the Florida Department of Corporations by May 1 of the current year, acting as the registered agent representing the SFSSI.

K. Interact with the Florida Division of Corporations as the “Registered Agent” for Sun and Fun Senior Softball Inc., a “not-for-profit” registered corporation in the State of Florida.

I. Interact with the US Financial Crimes Enforcement Network, filing a BIOR report

m. Computer knowledgeable, especially in MS Word and Excel

Section III. Governing Body: (SFSSI)

a. The Executive Board is the governing body of Sun and Fun Senior Softball Inc.

b. Member Communities are required to have **one (1) person** representing their community at all meetings scheduled by the president or their designee. Failure to provide representation without proper notice to the SFSSI President or Secretary may result in removal from the league.

c. Each community representative shall have **one (1) vote** in matters pertaining to league operations.

d. The President cannot be a community representative nor vote unless there is a tie vote.

d.1 Community representatives cannot hold an elected office in the League (SFSSI)

e. No league business is conducted without a Quorum, consisting of two-thirds (2/3) of the membership.

f. All voted-on decisions by the Executive Board are deemed final.

Section IV. League Dues:

a. The assessment of dues per team will be set by the opcomm each year, with the approval of the executive board at the first meeting in October

b. The president can ask the Executive Board for special assessments as deemed necessary.

c. Dues are payable in October of each operating year.

Section V. Committees:

Operations Committee (opcomm) consisting of three (3) elected officers, current division representatives, and one (1) at-large member appointed by the president to serve concurrently with the division representatives as described in subset (e). All resolutions will require a 2/3 majority to be approved.

Responsibilities:

a. Conduct meetings aligning each division before the first meeting in October.

b. Conduct league business regarding league operations, consistent with approved documents and rules, when required between scheduled meetings.

c. Participate in disciplinary meetings with regard to individuals whose actions exceed the rules of conduct outlined in league Rules, Section XII.

d. The Operations Committee (opcomm) has received Executive Board approval to modify, oversee, revise, change, or add to rules pertaining to league play and alignment. Decisions made by the opcomm are binding and locked for that playing season, except for rules that may affect safety.

e. Division representatives must come from the division they play in that current season. Their term will be for (1) year, starting on October 1st of the current playing year and running through the second meeting, managers' meeting, of that playing season as members of the opcomm.

f. Division representatives cannot hold an elective office in the League (SFSSI)

Protest Committee: The committee has three (3) members, with the vice president as chair.

- Additional members include a divisional representative of the game being protested.
- One (1) additional community representative appointed by the vice president.
- The committee will rule on the game being protested.
- Procedures for protests are covered in league rule #7.
- Decisions by the committee are deemed final.

Section VI:

Amendments:

These By-Laws may be amended by a majority vote when a quorum is present at a regular scheduled or special meeting. A quorum consists of two-thirds (2/3) of the Executive Board.

Revised: May 5, 2026

Jim Milligan, Secretary-Treasurer